

CHETNOLE AND STOCKWOOD PARISH COUNCIL

Minutes of the Annual Meeting of the Parish Council Meeting held on 12 May 2016 in the Chetnole Village Hall

Present: Cllrs O Pope (Chairman), G Ratcliffe (Vice-Chairman),
Cllrs S Darley, M Gallimore, W Henry, J Hume and J Meier

In attendance: Mrs S Woodford (Clerk).

- 1.1 **Election of Chairman** - It was proposed by Cllr Gallimore and seconded by Cllr Hume and resolved that **Councillor Owen Pope should continue as Chairman.**
- 1.2 **Election of Vice Chairman** - It was proposed by Cllr Darley and seconded by Cllr Gallimore and resolved that **Councillor Gordon Ratcliffe should become Vice-Chairman.**
- 1.3 **Apologies for Absence:** DCC Cllr M Bevan, WDDC Cllrs Lawrence and Legg
- 1.4 **Playing Field Committee: To confirm membership of Playing Field Committee and Sub-Committee.**
 - 1.4.1 **Resolved: That Cllr Pope (Chairman), Cllr Gallimore and Cllr Henry shall continue as the membership of the Playing Field Committee.**
 - 1.4.2 **Resolved: To approve the membership of the Playing Management Team as: Mr N Bray (Chairman), Mr C Hardy, Cllr O Pope, Mr J Woodford and Mr R Yeatman.**

The Parish Clerk will continue to act as Clerk supporting the team as a member. It was suggested that the Management Team should include representation from the Boules Club and agreed that a member would be nominated.
- 1.5 **Minutes of Meeting held on 15th March 2016.**

The Minutes were signed as a correct record.
- 1.6 **Declarations of Interest:**

Cllr Darley expressed an interest in Item 1.7.5 as his wife is a member of the Chetnole Choir.
- 1.7 **Matters Arising** from the Minutes of 15th March 2016
 - 1.7.1 Cllr Owen updated members on the proposal that the Parish Council take on responsibility for the Cricket Pavilion following the dissolution of the Chetnole Cricket Club. Arrangements are in hand to transfer the electricity supply and insurance arrangements are already in place.
 - 1.7.2 Neighbourhood Plan - arrangements for a 'drop-in' session to be held in the Village Hall to promote the possibility of Chetnole producing a Neighbourhood Plan. Cllr Ratcliffe has prepared a leaflet and Cllr Pope is has invited some of those behind the Yetminster Neighbourhood Plan to assist.
 - 1.7.3 The Chairman invited Councillor Ratcliffe to update members on progress with the warning signs in Deep Ford Lane. Also progress made with arrangements for the removal of the silt build up by the bridge in Mill Lane.
 - 1.7.4 The Chairman took this opportunity to thank the Chetnole Choppers for the work they carry out within the village, tending the Churchyard and other areas.
 - 1.7.5 A letter was received from the Village Hall Committee (previously circulated to members) requesting that the Council change the date of the Parish Council meeting to enable them to accommodate an alternative regular Thursday booking. After

discussion it was agreed that the Clerk should confirm with the organiser of the Village Hall Diary and arrange the most suitable evening, as the hall may be free between certain hours, but it's use compromised by the events which take place before and after. Agreed that Tuesday evenings were the most popular, but if that was not feasible, then trial Wednesday.

Resolved: To agree to cease having the Parish Council meetings on a Thursday evening and arrange the most suitable alternative.

1.8 Planning – under consideration:-

1.8.1 WD/D/16/000653 Erection of a single storey extension to the rear of the current house. Easter Cottage, Back Lane (Full)

1.8.2 A query was raised with regard to the drainage arrangements for No 1 Grove Cottages resulting from the recent development at that property.

1.9 Grants and Donations

There were no requests received.

1.10 Accounts

1.10.1 Accounts for Payment (See Appendix A for details)

It was resolved to approve payment of £ in total from the PC Current Account and **£2,015.60** from the Playing Field Fund Account.

Total assets at 12 May 2016: **Parish Council: £11,677.79**

Playing Field Fund: £1,923.77

RESOLVED: To approve the Accounts for Payment

1.11 Playing Field:

1.11.1 Members were in receipt of a copy of the minutes of the Playing Field Management Team held on 14 April 2016, which were duly approved. It was noted that the goal nets have been repaired and funding is being sought for the adult equipment.

1.11.2 Consideration was given to commissioning a new 5-year tree survey, as the previous one has now expired. The Clerk had a quote from Westend Trees, who carried out the previous survey, agreed that other firms would be contacted and considered before committing to Westend.

1.11.3 A letter has been received from a young resident suggesting the provision of 5 aside goals instead of the two big goals presently in place. Agreed that this should be considered by the Playing Field Management Team.

1.11.4 Following discussion on the membership of the Boules Club it was proposed by Cllr Ratcliffe that the Chetnole Chuckers contribution to the playing field funds be waived.

Resolved: To waive the Chetnole Chuckers contribution to grass mowing on the field for 2016.

1.12 Annual Approval of Parish Council Policy Documents and Arrangements:

Members were in receipt of copies of the following policy documents and arrangements:-

1.12.1 Standing Orders and Financial Regulations

1.12.2 Council's Complaints Procedure

1.12.3 Asset Register

1.12.4 Freedom of Information policy

- 1.12.5 Risk Assessment
- 1.12.6 Meeting Calendar for 2016/17 council year (to be revised due to change of meeting day).
- 1.12.7 Details of Insurance Cover for 2016/17
- 1.12.8 Mr Robert Owen to continue as representative on the Boyles Trust.

Resolved: To approve Items 1.12.1, 1.12.2, 1.12.3, 1.12.4, 1.12.5, 1.12.6, 1.12.7 and 1.12.8 for 2016 / 2017.

1.13 To consider any matters arising from the Parish Meetings held on 12 May 2016 (prior to the present meeting).

None raised.

1.14 Matters requiring the attention of the Council (that may be brought forward for resolution at a subsequent meeting).

1.14.1 The fire hydrant off school lane is causing a trip hazard. The Clerk agreed to report this to the relevant authority.

1.15 Date of next Meeting : Tuesday 12th or Wednesday 13th July dependent on availability.

Meeting closed at 9.00 pm.

.....
Chairman