

# CHETNOLE AND STOCKWOOD PARISH COUNCIL

## Minutes of the Annual Meeting of the Parish Council Meeting held on 9 May 2018 in the Chetnole Village Hall

**Present:** Cllrs O Pope (Chairman), Cllr S Darley (Vice Chairman),  
Cllrs M Gallimore, W Henry, and J Hume

Cllr M Penfold - DCC

**In attendance:** Mrs S Woodford (Clerk).

- 1.1 Election of Chairman** - It was proposed by Cllr Gallimore and seconded by Cllr Hume and resolved that **Councillor O Pope should continue as Chairman.**
- 1.2 Election of Vice Chairman** It was proposed by Cllr Gallimore and seconded by Cllr Pope and resolved that **Councillor S Darley should continue as Chairman.**
- 1.3 Apologies for Absence:** Cllr Carroll and Cllr Meier, Cllr M Lawrence – WDDC.
- 1.4 Playing Field Committee: To confirm membership of Playing Field Committee and Sub-Committee.**
  - 1.4.1 Resolved: That Cllr Pope (Chairman), Cllr Gallimore and Cllr Henry shall continue as the membership of the Playing Field Committee.**
  - 1.4.2 Resolved: To approve the membership of the Playing Management Team as: Mr C Hardy (Chairman), Cllr O Pope, Mr J Woodford, Mr Dave Orton, Mr Blair Siburn and Mr D Russell.**

The Parish Clerk will continue to act as Clerk supporting the team as a member.
- 1.5 Minutes of Meeting held on 7<sup>th</sup> March 2018.**

The Minutes were signed as a correct record.
- 1.6 Declarations of Interest:**

None.
- 1.7 Matters Arising** from the Minutes of 7<sup>th</sup> March 2018
  - **Noticeboard at Lamb Plot** – It had been agreed at the last meeting that the notice board originally purchased for Stockwood should be installed at Lamb Plot, as the condition of the existing board had deteriorated. Cllr Meier will locate the new board and it will be put in place in the near future.
  - **Playing Field Mowing** - Cllr Henry obtained a quote from a local contractor, this was circulated amongst members, who then indicated that they were in favour of using this contractor for the 2018 season. Two cuts have already taken place and the standard is good.
  - **Footpaths** – The Clerk is arranging to meet up with Mr Samways with regards to his cattle entering the Footpath alongside Melbury Bubb. Although technically this footpath does not fall within the Chetnole or Stockwood Parish, it is on the boundary and is frequently used by Chetnole residents.
  - **West Dorset Tree Officers** – Despite Cllr Owen’s attempts to ascertain the reason why permission was given by WDDC to take such a substantial amount off the Maples in the Playing Field adjacent to Church View, without reference to the Parish Council, there has been no response from the Tree Officers at WDDC.

## 1.8 Planning – under consideration:-

No new applications and no decisions.

## 1.9 Accounts

### 1.10.1 Accounts for Payment (See Appendix A for details)

Payment of **£1,522.50** in total from the PC Current Account and **£262.37** from the Playing Field Fund Account.

Total assets at 10 May 2018: **Parish Council: £15,713.28**

**Playing Field Fund: £2,292.47**

**RESOLVED: Proposed by Cllr Gallimore and seconded by Cllr Henry to approve the accounts for payment and balances recorded.**

## 1.10 Playing Field:

1.10.1 Members were in receipt of a copy of the minutes of the Playing Field Management Team held on 29 March 2018, and a brief resume of the meeting held on 3 May, which were duly approved. Also a brief resume of the meeting held on 3 May.

Noted that preparation for the Five-Aside pitches should soon be underway and the repairs to the Pavilion Roof are in hand.

Cllr Gallimore suggested that a new net is purchased for the far goal post, even if it will eventually be removed to make way for the 5-aside, it would make it available in the interim.

1.10.2 It was noted that the Chetnole Choppers are no longer able to help out with the upkeep of the Playing Field, their number has dwindled and like the rest of us, they are not getting any younger. Members wished their very grateful thanks to the Choppers to be recorded in the Minutes and a note sent to Ned Kozowyk that he may pass on the Council's appreciation to the rest of the group.

1.10.3 The Chairman was in receipt of a request from the Homewatch Flood Warden, Gordon Ratcliffe, seeking permission to store the Community Sandbag supply at the Pavilion in the Playing Field. There is a redundant room at the back and it was suggested this becomes the storage area and a pedestrian gate is made into the field off Church Path adjacent to this store.

**RESOLVED: Proposed by Cllr Pope and seconded by Cllr Darley to approve the use of the adjacent room at the Pavilion for the storage of sandbags and for the installation of a pedestrian gate off Church Path into the Playing Field. The cost of the gate to be funded by the Floodwatch Scheme.**

## 1.11 Annual Approval of Parish Council Policy Documents and Arrangements:

Members were in receipt of copies of the following policy documents and arrangements:-

1.11.1 Standing Orders and Financial Regulations

1.11.2 Council's Complaints Procedure

1.11.3 Freedom of Information policy

1.11.4 Risk Assessment

1.11.5 Asset Register

1.11.6 Meeting Calendar for 2018/19 council year

1.11.7 Details of Insurance Cover for 2018/19

1.11.8 Mr Robert Owen to continue as representative on the Boyles Trust and Cllr Darley to continue as representative for Sherborne Transport Action Group.

**Resolved: Proposed by Cllr Pope and seconded by Cllr Henry to approve Items 1.11.1 to 1.11.8 for 2018 / 2019.**

**1.12 To consider any matters arising from the Parish Meetings held on 9 May 2018 (prior to the present meeting).**

None raised that required future action from the Parish Council.

**1.13 GDPR (General Data Protection Regulation)**

The Clerk gave a brief update on the current situation, as this legislation comes into force nationally on 24 May 2018. Local Government is being treated a little differently and the extent to which the new legislation applies is still unknown. The Clerk will report again at the next meeting on whether an external Data Protection Officer needs to be appointed.

**1.14 Devolution**

Members were in receipt of a survey on Local Government Reform and it was agreed to complete it at the meeting and for the Clerk to return it to DAPTC.

**1.15 Reports from External Bodies**

A report was received from Mr R Owen on the Boyles Trust

No report available from STAG and Homewatch simply reported that the warning signs at the Ford no longer flash up 'Ford' they only flash on to state 'Flood' when necessary.

**1.16 Matters requiring the attention of the Council (that may be brought forward for resolution at a subsequent meeting).**

- The Chairman reported that there has been a recent incident reported by a Parishioner to the Clerk about scraps of food being thrown out into a field adjacent to the built-up area in the village and there was concern that this would encourage vermin, badgers and foxes. The Clerk reported it to WDDC Environmental Health Department, but they are unable to take any action unless there is evidence of a vermin problem and at the time of their visit there was no none.
- The Chairman also reported that he has received complaints about the cars parked outside the old post office which are obstructing the vision of motorists exiting from the Leigh Road onto Chetnole High Street. As it is technically illegal to park within a certain distance of a junction, the Chairman offered to report it to the local community police.

**PUBLIC FORUM** – Nothing raised.

**Meeting closed at 9.00 pm.**

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Chairman