

CHETNOLE AND STOCKWOOD PARISH COUNCIL

Minutes of the Annual Meeting of the Parish Council Meeting held on 8 May 2019 in the Chetnole Village Hall

Present: Cllrs O Pope (Chairman), Cllrs M Gallimore, W Henry, J Hume and J Meier

Cllr M Penfold – Member of Dorset Council

In attendance: Mrs S Woodford (Clerk).

- 1.1 Election of Chairman** - It was proposed by Cllr Meir and seconded by Cllr Hume and resolved that **Councillor O Pope should continue as Chairman.**
- 1.2 Election of Vice Chairman** It was agreed to postpone the election of the Vice Chair.
- 1.3 Apologies for Absence:** None.
- 1.4 Co-Option**
 - 1.4.1 Mr M Gallimore, resident of the Chetnole Ward, volunteered as a Councillor for Chetnole
Resolved: That Mr M Gallimore be co-opted back onto the Parish Council.
- 5. Playing Field Committee: To confirm membership of Playing Field Committee and Sub-Committee.**
 - 1.5.1 **Resolved: That Cllr Pope (Chairman), Cllr Gallimore and Cllr Henry shall continue as the membership of the Playing Field Committee.**
 - 1.5.2 **Resolved: To approve the membership of the Playing Management Team as: Mr C Hardy (Chairman), Cllr O Pope, Mr J Woodford, Mr Dave Orton, Mr Blair Siburn and Mr D Russell.**
The Parish Clerk will continue to act as Clerk supporting the team as a member.
- 1.6 Minutes of Meeting held on 13th March 2019.**
The Minutes were signed as a correct record.
- 1.7 Declarations of Interest:**
None.
- 1.8 Matters Arising** from the Minutes of 13th March 2019
 - **The Old Forge** – Concern expressed about the condition of the Old Forge, worry that it is becoming very dilapidated to the point where it is a danger to the public. Agreed that a letter should be sent from the Chairman to the owners to warn them of the potential danger posed by their property.
- 1.9 Planning – under consideration:-**
No new applications and no decisions.
(See item
- 1.10 Accounts**
 - 1.10.1 **Accounts for Payment (See Appendix A for details)**
Payment of **£1, 923.63** in total from the PC Current Account and **£0** from the Playing Field Fund Account.

Total assets at 8 May 2019: **Parish Council: £19,484.42**
Playing Field Fund: £2,232.47

RESOLVED: Proposed by Cllr Pope and seconded by Cllr Henry to approve the accounts for payment and balances recorded.

1.10.2 To approve the Annual Return for 2018/2019

Members were in receipt of a copy of the Governance Statement for 2018/2019.

Resolved: To approve and sign the Governance Statement for 2018/19.

1.10.3 Accounts and Report from the Internal Auditor for the 2018/19 Financial Year

The Internal Audit Report revealed no problems and the Accounts and Annual Return were duly completed.

The Clerk to check whether the recorded value of the Pavilion in the Asset Register is correct.

RESOLVED: Proposed by Cllr Pope and seconded by Cllr Meier and agreed unanimously to approve the accounts and internal audit for 2018/19.

1.11 Playing Field:

1.11.1 Members were in receipt of a copy of the minutes of the Playing Field Management Team meetings held on 21 March 2018, and 24 April, which were duly approved.

It was noted that there have been incidences of horses on the Playing Field, Members did not consider that this posed a problem at present. The problem with rabbits has not gone away, it was agreed that the best option is to employ a ferreter in the autumn when the rabbits have less young. New nets are being purchased for the goal posts.

1.11.2 Further Dog Waste Bin – As the meeting minutes explain, there is a need for a further dog mess bin due to the large amounts deposited in the existing bins as a result of the number of people who walk their dogs in Chetnole Playing Field.

RESOLVED: Proposed by Cllr Pope and seconded by Cllr Gallimore and agreed unanimously to approve the purchase of a further dog waste bin.

There was concern that many people come from surrounding villages, even from Sherborne, to walk their dogs in Chetnole Playing Field; however it was agreed that as long as the majority are diligent and use the bins provided, then it is not yet a problem.

1.12 Annual Approval of Parish Council Policy Documents and Arrangements:

Members were in receipt of copies of the following policy documents and arrangements:-

1.12.1 Standing Orders and Financial Regulations

1.12.2 Council's Complaints Procedure

1.12.3 Risk Assessment

1.12.4 Freedom of Information policy and GDPR

1.12.5 Asset Register

1.12.6 Details of Insurance Cover for 2018/19

1.12.7 Meeting Calendar for 2018/19 council year

1.12.8 Mr Robert Owen to continue as representative on the Boyles Trust and Mr Darley to continue as representative for Sherborne Transport Action Group unless he notifies the council that he wishes to stand down.

Resolved: Proposed by Cllr Pope and seconded by Cllr Henry to approve Items 1.12.1 to 1.12.8 for 2019 / 2020.

1.13 To consider any matters arising from the Parish Meetings held on 8 May 2019 (prior to the present meeting).

1.13.1 A resident of Hamlet House expressed concern about the planning applications in the neighbouring Parish of Yetminster which apply to the outbuildings in and around Hamlet House, some of which are of special significance as heritage assets. When Hamlet House was sold in 2018 the holding was divided into separate lots, the house being sold as one lot and the outbuildings and surrounding land as another. There are now applications lodged with the planning authority at Dorset Council to convert the outbuildings into residential properties. Hamlet does not fall within Chetnole Parish, but these applications suggest it is within the 'settlement' of Chetnole. As a neighbouring Parish, Chetnole Parish Council should have been consulted on these applications.

Resolved: The Clerk to contact Dorset Council and request a consultee status on all applications relating to the buildings adjacent to Hamlet House so that it may make an official consultee response.

1.14 Reports from External Bodies

A report was received from Mr R Owen on the Boyles Trust

A report was received from Mr G Ratcliffe on Homewatch and Flood Warden schemes.

Mr Ratcliffe suggested that Mr Alex James is thanked for his many successful attempts to rescue those who are unobservant enough to cross the river at the Ford during times of Flood. Clerk to write on behalf of the Council.

1.15 Matters requiring the attention of the Council (that may be brought forward for resolution at a subsequent meeting).

Nothing raised.

PUBLIC FORUM

- Thanks were given on behalf of the Petanque (Boules) Club for the new benches around the piste, although much of the funding for these benches was actually provided by the Playing Field Management Team.
- The gravelled area is again building up in the river just beyond the Mill Lane bridge. In the past this has been cleared, originally, by West Dorset District Council and more recently by the Environment Agency. WDDC no longer exists and the Environment Agency are no longer assuming-responsibility. Various options were discussed and it was suggested that Wessex Water might be approached as they have machinery in the area. Clerk to make enquiries.
- The Council were glad to hear that there was public support for the current mowing contract on the playing field, noting that he does an excellent job, both this year and last.

- It was suggested that the Chairman do a synopsis of each meeting in the Wriggle magazine.

Meeting closed at 9.05 pm.

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Chairman